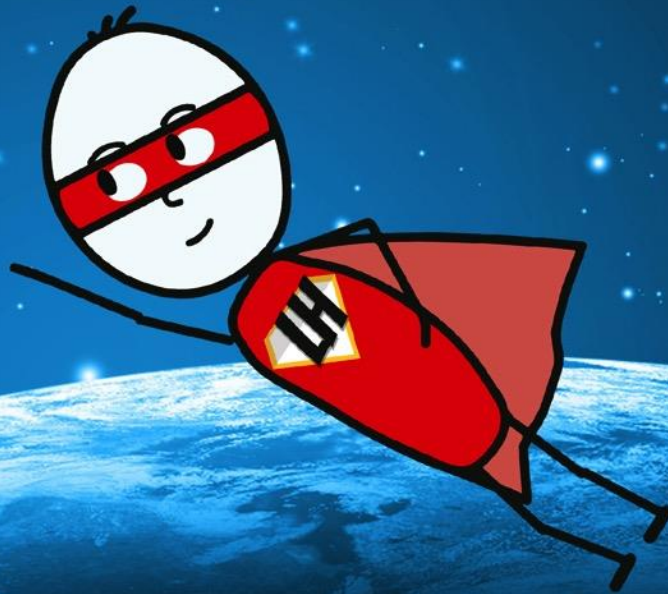


# LITMOS HEROES

Saving the world *from* boring learning



**Release Notes**  
6. December. 2017

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# Human Resources

Code	Title	Type	Region
LC25121	Compiling Employee Satisfaction Data	Litmos Studios	Global
LC25122	More Methods for Training Delivery	Litmos Studios	Global
LC25123	Applying Management Styles in an Organization	Litmos Studios	Global
LC25124	Directions of Communication in an Organization	Litmos Studios	Global
LC25125	Analyzing Pay Theories	Litmos Studios	Global
LC25126	The Collective Bargaining Process in the U.S.	Litmos Studios	U.S.
LC25127	Designing a Performance Appraisal System	Litmos Studios	Global
LC25128	Introduction to Employee Assessment	Litmos Studios	Global
LC25129	Understanding Performance Appraisal Methods, Part Two	Litmos Studios	Global
LC25130	Recruitment - Process and Strategy	Litmos Studios	Global
LC25131	Recruitment - Recruitment Law, Part One - IRCA and Patriot Act in the U.S.	Litmos Studios	U.S.
LC25132	Recruitment Law, Part Two - EEO Set of Laws in the U.S.	Litmos Studios	U.S.
LC25133	Recruitment - Recruitment Strategies, Part One	Litmos Studios	Global
LC25134	Selecting New Employees - Interview Methods and Avoiding Mistakes	Litmos Studios	Global
LC25135	Selecting New Employees - Making the Offer	Litmos Studios	Global
LC25136	Career Development Programs	Litmos Studios	Global
LC25137	Types of Professional Training for Employees	Litmos Studios	Global
LC25138	Health Hazards at Work - Promoting a Culture of Safety and Health in the U.S.	Litmos Studios	U.S.
LC25139	Health Hazards at Work - Stress in the U.S.	Litmos Studios	U.S.
LC25140	Health Hazards at Work - Violence and Bullying in the U.S.	Litmos Studios	U.S.
LC25141	Managing Expatriates - Reducing Stress and Homesickness in the U.S.	Litmos Studios	U.S.
LC25142	Types of Management Styles in an Organization	Litmos Studios	Global
LC25143	Deciding on a Pay System	Litmos Studios	Global
LC25144	Determining Internal and External Pay Factors	Litmos Studios	Global
LC25145	Introduction to Compensation and Benefits	Litmos Studios	Global
LC25146	Laws Relating to Pay in the U.S.	Litmos Studios	U.S.
LC25147	Understanding Performance Appraisal Methods, Part One	Litmos Studios	Global
LC25148	Utilizing Job Evaluation Systems	Litmos Studios	Global

Code	Title	Type	Region
LC25149	Selecting New Employees - The Selection Process	Litmos Studios	Global
LC25150	Employee Rights - Labor Unions in the US	Litmos Studios	U.S.
LC25151	Employee Rights - Privacy	Litmos Studios	Global
LC25152	A New Way to Train Employees	Litmos Studios	Global
LC25153	Building Framework for the Development of Training Programs	Litmos Studios	Global
LC25154	The Four Stages of Employee Training	Litmos Studios	Global
LC25155	Training Delivery Methods	Litmos Studios	Global
LC25156	Staffing Internationally in the U.S.	Litmos Studios	U.S.
LC25157	Exploring the Global Business Environment in the U.S.	Litmos Studios	U.S.
LC25158	Onboarding - Why You Should Care	Litmos Studios	Global
LC25159	Organizing the Performance Appraisal Process and Conducting Appraisal Interviews	Litmos Studios	Global
LC25160	Performance Appraisal System Errors and Legal Considerations	Litmos Studios	Global

**Description:**

There are many rules and regulations within the human resource department; knowing the ins-and-outs will protect your department and your employees. Each five to 10-minute course is packed with real-world tips and techniques surrounding interview techniques, training, appraisals, fair pay, safety and more.

# Leadership and Management

Code	Title	Type	Region
L25095	Understanding the Impact of Culture in Your Organization	Litmos Studios	Global

**Description:**

How does the culture of a company inform employee conduct and company success? Culture is an important part of how a company runs, how its employees act, and even how successful the business can become. This ten-minute course will help you understand the importance of culture within your organization.

# Microsoft Skills

Code	Title	Type	Region
LHQ1114	Excel 2007 Basic	Litmos Heroes	Global
LHQ1129	Word 2013 Basic	Litmos Heroes	Global
LHQ1130	Word 2013 Intermediate	Litmos Heroes	Global
LHQ1131	Word 2013 Advanced	Litmos Heroes	Global
LHQ1132	Excel 2013 Basic	Litmos Heroes	Global
LHQ1133	Excel 2013 Intermediate	Litmos Heroes	Global
LHQ1134	Excel 2013 Advanced	Litmos Heroes	Global
LHQ1135	Outlook 2013 Basic	Litmos Heroes	Global
LHQ1136	Outlook 2013 Intermediate	Litmos Heroes	Global
LHQ1137	PowerPoint 2013 Basic	Litmos Heroes	Global
LHQ1138	PowerPoint 2013 Intermediate	Litmos Heroes	Global
LHQ1139	PowerPoint 2013 Advanced	Litmos Heroes	Global
LHQ1140	Lync 2013 Basic	Litmos Heroes	Global
LHQ1141	OneNote 2013 Basic	Litmos Heroes	Global
LHQ1142	OneNote 2013 Intermediate	Litmos Heroes	Global
LHQ1143	Publisher 2013 Basic	Litmos Heroes	Global
LHQ1145	Publisher 2013 Advanced	Litmos Heroes	Global
LHQ1146	Visio 2013 Basic	Litmos Heroes	Global
LHQ1147	Visio 2013 Intermediate	Litmos Heroes	Global

**Description:**

Buckle up racing fans; we have more Microsoft courses zooming your way. Is your head spinning yet? Good, knowledge is power and you must be getting pretty powerful at this point! Think of it as an early holiday gift; no really, we're happy to do it!

# Customer Service

Code	Title	Type	Region
LH30005	Vulnerable Customers	Litmos Heroes	U.K./EU

**Description:**

The bottom line is the same as with all customers: Empathy. The golden rule – treat others how you’d want to be treated. But is there more to it than that? Our course explores how companies can adopt policies that help them to interact with and service vulnerable customers in a considerate way. We’ll make sure everyone taking it understands exactly what vulnerability means, entails and results in.



#### **About Litmos Heroes**

Backed by CallidusCloud (NASDAQ: CALD), Litmos is the world's fastest growing enterprise learning solution. It unifies learning management, the extended enterprise, and prepackaged content in an innovative platform to meet any organization's internal and external training needs. Built to help learning organizations achieve success, Litmos is highly secure, focuses on the end user, and provides time to value three times faster than traditional learning solutions. Over 4 million users in more than 130 countries and 22 languages use Litmos to optimize their learning and development, improve performance, and monetize training.

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